



Present:	Tracy Penfold (Chair)	Trustee
	Phil Grundy	Principal
	Alan Benton	Member and Trustee
	Sophie Boyack	Trustee
	Dave Brown	Trustee
	Claudine Crossley	Trustee
	Ginette Hogan	Trustee
	Richard Palmer	Trustee
	Christina Proffitt	Trustee
	Andy Sikora	Trustee

Also in Attendance: Tom Capewell and Nick Hyde (Vice Principals)
Jacob Adeshina (Acting Chief Finance Officer)
Tim Morris Company Secretary/Secretary to the Board
Cally Halkes (Vice Principal)
Sue Gill (Clerk to the Trustees) recorded minutes post meeting.

1. WELCOME AND APOLOGIES FOR ABSENSE

1.1 Trustees were welcomed to the meeting. There were no apologies as all Trustees were present.

1.2 Quorum

The meeting was quorate with 10 Trustees present.

2. DECLARATION OF INTEREST

2.1 Trustees to declare any interests they have in any of the following agenda items
Trustees had nothing to declare in relation to the agenda items.

2.2 Standing declarations

Tracy Penfold - Chair of Governors Edinburgh Primary School and Governor of the Opossum Federation.

Claudine Crossley - Governor at Churchfields Primary School

2.3 Trustees received the minutes of the meeting held on 12 November 2020 and agreed these to be an accurate record of the meeting. The minutes will be signed and retained by the school for filing.

2.4 There were no matters arising.

3. FEEDBACK ON THE EXAM CONSULTATION

3.1 Nick Hyde advised that there has been consultation. The document showed how the grades would be awarded. Draft guidance was issued to Heads of Departments and teachers about the objective judgment, highlighting points to consider such as unconscious bias and previous data etc. How the grades were determined was different from last year.

3.2 Last Year schools had to decide the grades. This year it was the opposite, students had two years of disruptive teaching. Grades would be generated from test data and

assessment. Unlike last year when grades were centre assessed, this year it would be teacher assessed.

- 3.3 The school has put a number of actions into place to collect worthwhile data., Year 11 and 13 students will undertake mocks. Data from these mocks and assessments will generate the final grades. Just before the summer term half term, grades will be received from the Heads of Department and moderation of the grades will take place. The data will be sent to the Fischer Family Trust (FFT) to generate comparative data. After half term the final judgements will be agreed and uploaded to the examination boards portal (there are 55 courses in total).
- 3.4 The results will be received by the school in the summer term. Students will be encouraged to challenge the grades. The school will have to find a way to manage the appeals during the summer holiday.
- 3.5 As yet, the date for the last INSET day has not been fixed. It was considered that the INSET day could be used for staff to undertake effective marking and moderation. Trustees asked that once a date was agreed that parents be informed so that they had advance notice.

Q1: Would the Ofqual quality assurance process be looked at randomly?

A1: Schools had not been informed of the principles other than the guidance that had been published. It was thought that they would look at the profile of grades against the historical data.

Trustees thanked staff for working during half term to make this happen.

Q2: What about the AS levels?

A2: AS levels still existed and could be awarded like GCSE and A levels. It would not have any educational value for students to take examinations this year. There were a small number of students, approximately 20 who will be doing assessments to gain an AS grade.

Q3: Where there any plans for catch up teaching for Year 11 and 13 students?

A3: Normally after the half term break, lessons will continue, and examinations would have started. How the school ended the year for Year 11 will have to be the same for Year 13. The school wanted to give closure and the opportunity for students to catch up. If they were taking the subject at A level and had missed 10% of the subject, the school wanted to provide education for that 10%.

Trustees gave their support to this proposed action.

- 3.6 It was noted that some students would be hard to re-engage once the process was over. Catch up would be good for those students who would be continuing with those subjects. The summer half term break will be an end for Year 11 students. After half term there would be opportunities for students to be introduced to A levels courses. This was considered to be a positive experience for the students.

Q1: How were staff feeling about the volume of work to be undertaken?

A: They were excited and looking forward to the opportunity. They were glad to see, engage and work with the students. Staff will be working during the summer half term break to invest time for Years 11, 12 and 13.

Trustees asked that their appreciation be passed onto staff.

Q2: Will the Ofqual examination assessment material be made public after Easter?

A2: A proportion of the resources will be used.

The meeting closed at 7.45pm.

Chair: (print)

..... (sign)

Date: