



Highams Park School

An independent state funded Academy

Principal - Mr P Grundy BA (Hons) PGCE

34 Handsworth Avenue
Highams Park
London E4 9PJ

Phone: 020 8527 4051
Fax: 020 8503 3349
enquiries@highamsparkschool.co.uk
www.highamsparkschool.co.uk

Parent/Guardian of

«FORENAME» «SURNAME»

«ADDRESS_1»

«ADDRESS_2»

«ADDRESS_3»

«DISTRICT»

«POST_CODE»

5th July 2021

Dear Parent/Guardian/Student,

We hope this finds you and your family well.

With the impending finish to the Summer Term, this is a good opportunity to communicate with you our enrolment process at Highams Park School. We would like to invite all external students to arrive at Highams Park School between **1.30pm – 4.00pm** on **Thursday 12th August**. We will have staff on hand to support students with their enrolment into Year 12.

We acknowledge these times will be later in the day, however I am sure you will appreciate we have had to put this process in place to ensure we are meeting the restrictions around public health guidelines; therefore, it is vital students adhere to these plans.

Students are to arrive through the school's main reception, ensuring they have a copy of their results with them.

We appreciate that parents / guardians may wish to accompany their child into school. We request that if necessary, this is kept to one parent / guardian so we can maintain the requirements of the public health restrictions.

We have **attached our entry requirements** for each subject, please can we ask students to refer to these before arriving. We do ask that students that do not meet any of our entry requirements do not attend the school. Instead could we encourage you to email our 6th Form Secretary, Ms Jenny Browne (jbrowne@highamsparkschool.co.uk) rather than arriving at the school.

We look forward to seeing students on Thursday 12th August from 1.30pm.

Best wishes,

Mrs Stephens

*Head of 6th Form
Highams Park School*